



SOUTH AUSTRALIA POLICE
SAFER COMMUNITIES



OFFICIAL: Sensitive

Our Ref: 25-1596

Telephone: 8207 5555



Dear

Re: Freedom of Information Act application

In reference to your application made pursuant to the *Freedom of Information Act 1991* (FOI Act), access was sought to:

"This is a freedom of information request made under the Freedom of Information Act 1991 (SA). I request access (in full) to all information held by South Australia Police (SAPOL) that sets out whether a member of SAPOL who is on duty at a police station front counter must register in SAPOL's system a report of an offence from a person who attends a police station and expresses that they would like to report an offence committed by someone against a law in force in South Australia (irrespective of whether the offence a person would like to report at a police station is an expiable, summary, minor indictable or major indictable offence). In addition to the above, I also request access (in full) to all information held by SAPOL that sets out the steps (such as asking whether the reporting person is willing to make a statement) that a member of SAPOL who is on duty at a police station front counter must follow when taking a report of an offence from a person who attends a police station and expresses that they would like to report an offence committed by someone against a law in force in South Australia (irrespective of whether the offence a person would like to report at a police station is an expiable, summary, minor indictable or major indictable offence). Notices relating to this freedom of information request should be sent to the following address in Australia:

I consent to documents within the scope of my request that are not exempt documents being sent to my email address, "

SAPOL employees are required to adhere to the Crime & Occurrence Reporting General Order which includes the expectations of a SAPOL employee when taking a report of a crime.



**Government of
South Australia**

Service Integrity Leadership Collaboration Courage Respect

South Australia Police, GPO Box 1539, Adelaide SA 5001 ABN 93 799 021 552 www.police.sa.gov.au



South Australia Police (SAPOL) has located a document that falls within the scope of your request. The document is numbered and described in the following schedule. The schedule contains the details of the determination in compliance with section 23.

SA POLICE - FREEDOM OF INFORMATION UNIT SCHEDULE		
No.	Document Description	Status
1	Crime & Occurrence Reporting General Order (excerpt only)	Full Release

An excerpt of the General Order has been considered as the other parts of this document are outside the scope of your request. In assessing the overall structure of the document, I consider the document consists of standing orders relating to multiple different topics. Whilst the document does contain information relative to your application for access, I consider the remaining parts of the document to have no bearing on your application. The fact that the information you seek is contained in the document alongside other unrelated information is solely by virtue of the structure of the document.

While the segments of the document are connected via a common theme; crime and occurrence reporting, I consider it appropriate that each heading be treated as a different entry, similar to a chapter of a book, or an entry of a diary. Without creating a new document, provision of an excerpt of the document in redacted form is the most efficient manner in which to provide the document. I therefore consider the information not marked as out of scope to be the only information within scope of your request.

Disclosure Log

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, including the information and/or documents to which you are given access will be published on the SAPOL website Disclosure Log. A copy of PC045 can be found at: https://www.dpc.sa.gov.au/_data/assets/pdf_file/0019/20818/PC045-Disclosure-Logs.pdf.

If you disagree with publication, please advise the undersigned in writing by 27 January 2025.

Yours sincerely



Sergeant Christian Ainley
Freedom of Information Unit
(Accredited Freedom of Information Officer)

17 December 2024